



इलाहाबाद विश्वविद्यालय

प्रयागराज— 211 002, उ०प्र० (भारत)

UNIVERSITY OF ALLAHABAD

Prayagraj – 211 002, U. P. (INDIA)



No.:05/R/१५२/2026

Date: 26.10.2026

NOTIFICATION

It is hereby notified that all concerned shall adhere to the prescribed hierarchical channel of authorities of the University/Board/Committee/Body while initiating any academic matter for approval.

It has been observed that newly appointed faculty members may not be fully conversant with the aforesaid hierarchy and may inadvertently bypass the proper channel. The Heads/Coordinators shall, therefore, ensure that faculty members are duly apprised of the prescribed hierarchy to facilitate the routing of academic matters through the proper channel.

A flowchart depicting the proper channel for routing academic matters, in accordance with the hierarchy prescribed under the Act, Statutes and Ordinances of the University, is enclosed herewith for ready reference and compliance.

This is issued with the approval of the Competent Authority.

**Sd/-
Registrar**

Encl: as above.

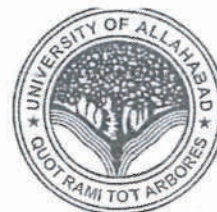
Copy to for information and necessary action: -

1. All the Deans.
2. All the Director of the Institutes.
3. All Heads/Coordinators, University of Allahabad.
4. The Public Relations Officer, University of Allahabad.
5. The Chairperson ICT, University of Allahabad.
6. SVC for kind information of the Hon'ble Vice Chancellor.

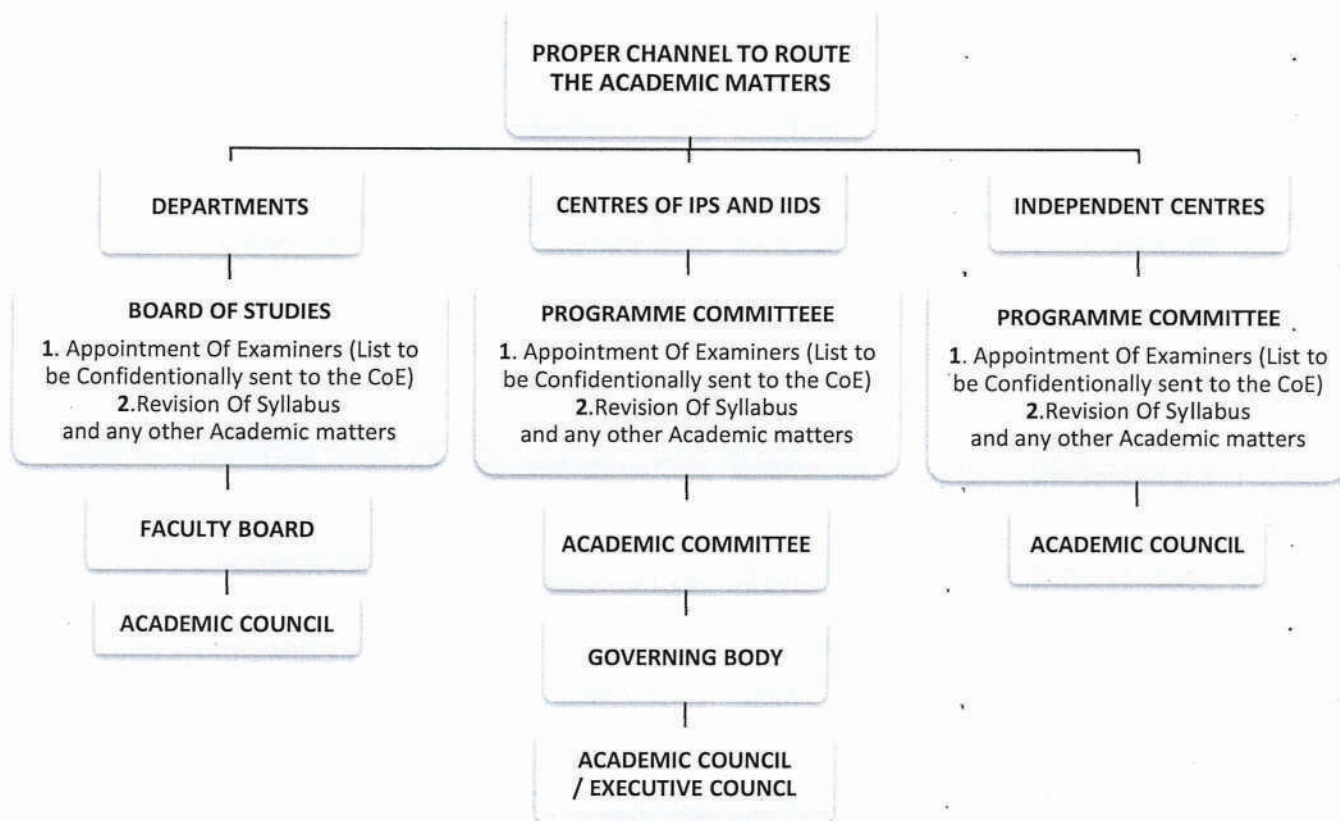
**Sd/-
Registrar**



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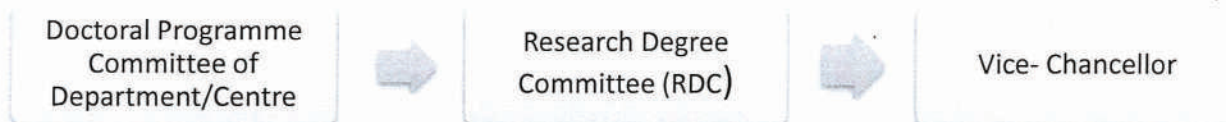
(Annexure-A)



Note: -

- ❖ **Board of Studies/ Programme Committee** of respective Department or Centers must be held twice in an academic year, one in month of August/September and other in the month of February/March.
- ❖ **Faculty Board/Academic Committee/Governing Body** of respective Faculty or Institute must be held twice in an academic year, one in month of October and other in the month of April.

- **For any research scholars related matters:**



- **Appropriate updation of Syllabus must be done on yearly basis.**